

Appeal – For Placement on CEQA Consultant List			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$306
ENVIRONMENTAL			
PDS REVIEW TEAMS			
STORMWATER			
DEH	SEPTIC/WELL		
	SEWER		
PDS TRAILS REVIEW			
VIOLATION FEE (<i>not included in total</i>)		None	
INITIAL DEPOSIT & FEE TOTAL \$306			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

ZONING STAFF: Enter into Case Book, enter Appeal, Scoring for CEQA in the comment field in ACCELA; enter who filed the appeal; hand deliver to PPS.

PPS STAFF: Please send an electronic copy to Deputy Director, Chief, Lea Gordon, and Planner.

PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

[125 Appeal Application](#) --- **Make sure this form is filled out correctly to include WHAT is being appealed and WHY it is being appealed.**

[126 Acknowledgement of Filing Fees and Deposits](#)

Submittal Appointments are no longer required.
Check-in at the main PDS counter no later than 3:30 p.m.
Submittal package MUST BE complete.

NOTES:

1. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
2. Please note: USB Flash Drive will not be returned.
3. Give Administrative Appeal (AA) number (\$306 deposit).
4. ACCELA Check List: Add activities "accept application" and "distribute project package" with your initials and also add activity 3pdetrwvs with 1 day duration and CEQA consultants initials.
5. These go to PPS for case # stamp. Use an ORANGE EXPEDITE CARD. PPS takes directly to Consultant List Coordinator.